



UK LIFE INFO

LESSON TEN

POST OFFICE



post office vocabulary

package / parcel

fragile

valuable

wrap

postbox

zip code

recipient

sender

sign / signature

envelope

letter

stamp

compensation

damage

loss

insurance

delivery

guaranteed

cheap/ cheaper/ cheapest

expensive/ more expensive/ most expensive

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TYPES OF DELIVERY: SPECIAL AND NORMAL DELIVERY

SPECIAL DELIVERY

- 1) First class
- 2) Second class

What can I do for you? I'd like to send a package/ an envelope, please.

Where do you want to send it?

How do you want to send it? By special or normal delivery?

What's the difference between them?

Special delivery is quicker but more expensive, and it is guaranteed also.

How long does it take to arrive?

First class takes 24 hours. And second class takes 48 hours.

I choose the special delivery.

What does your package contain?

Does it contain fragile or valuable goods?

They aren't valuable, but fragile.

You can wrap them.

Fill in the form please.

Fill out your information.

Sender's address. / recipient's address

Let me weigh it.

It costs 7 pound.

SENDING LETTER

I'd like an envelope, please.

A first class stamp please/ could I have a first class stamp please?

How much will it cost to send a letter to Canada?

OTHER SERVICES

Pay utilities

Transfer money

Deposit/ withdraw money

Travel insurance

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